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UPPER DAUPHIN COUNCIL OF GOVERNMENTS
MEETING MINUTES
APRIL 17, 2025
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President Chris Dietz welcomed everyone and called the meeting to order at the Upper Paxton Township Municipal Building at 6:30PM. Attendees recited the Pledge of Allegiance.

<u>Attendance:</u>

Dennis Henninger	Elizabethville Borough	Jerry Duke	DCPC/TCRPC
Peggy Kahler	Elizabethville Borough	Jackie Neiswender	Halifax EMS
Trish Barder	Lykens Borough	Tim Neiswender	Halifax EMS
Carole Wertz	Lykens Borough	John Orr	Mbg. Area Ambulance
Alan Bowman	Millersburg Borough	David Roadcap	Mbg. Area Ambulance
Alexis Campisi	Millersburg Borough	Doug Snyder	Mbg. Fire Co.
Chris Dietz	Millersburg Borough	Donald Shutt	NDCEMS
Ann Jackson	Millersburg Borough	Rob Brady	Robb Consulting, LLC
Colby Snyder	Millersburg Borough	Jason Kirsch	Robb Consulting, LLC
Sarah Romberger	Pillow Borough	Joe Kerwin	State Representative
Joe Underkoffler	Upper Paxton Township		
Bob Coleman	Upper Paxton Township		
Rich Wiest	Upper Paxton Township		
Andrew Sickler	Upper Paxton Township		
Rodney Lebo	Upper Paxton Township		
Rhonda Lebo	Upper Paxton Township		
Glenn Stoneroad	Washington Township		
Jim Shoop	Wayne Township		

Seven municipalities were represented, which established a quorum.

<u>Approval of Minutes</u> – Secretary Jackson reported that she was notified that Peggy Kahler and Ken Bechtel were present at the January 16, 2025 meeting but are not listed as attendees. Motion by Glenn Stoneroad, seconded by Carole Wertz to approve the January 16, 2025 with the attendance amendment. Motion carried.

<u>Treasurer's Report</u> – Secretary Jackson reviewed the 2025 checkbook ledger with attendees. Seventeen municipalities have paid their 2025 dues; three municipalities are outstanding. Follow-up notices will be sent. The March 31, 2025 balance is $7,609.50. Motion by Peggy Kahler, seconded by Glenn Stoneroad to approve the Treasurer's Report as presented. Motion carried.

<u>Correspondence</u> - There was no correspondence.

<u>Guest Speakers</u> – Robb Brady and Jason Kirsch, Robb Consulting, LLC. - Presentation of EMS Draft Survey Report

<u>New Business</u>

<u>2024 Audit</u> – Attendees reviewed the 2024 Audit Summary as prepared by Robyn Loesch. Secretary Jackson reported that two UDCOG members reviewed the supporting documentation for 2024 and agreed that everything was in proper order. Motion by Colby Snyder, seconded by Carole Wertz to accept the 2024 Audit Summary as presented. Motion carried.

Reimbursement for Train the Trainer Flagger Course – Millersburg Borough Public Works Crew Leader John Hoffman has agreed to take the training to become an instructor. Millersburg Borough is requesting reimbursement from COG to cover the expense of $258.75, as invoiced from Associated Pennsylvania Constructors. Motion by Dennis Henninger, seconded by Carole Wertz to reimburse Millersburg Borough as requested. Motion carried.

Solicitor Appointment – Solicitor rates were requested from two firms. Stanley Laskowski with Caldwell & Kearns, P.C. quoted $185 per hour. Joseph Kerwin with Kerwin & Kerwin, LLP quoted $200 per hour. Motion by Carole Wertz, seconded by Colby Snyder to appoint Kerwin & Kerwin as UDCOG solicitor. Motion carried.

Old Business – None.

Discussion - Problems of Local Municipalities – Nothing further.

Announcements

Jerry Duke announced that Chris Dietz has been named to the Dauphin County Planning Commission. Public comment will end at the end of August for the Regional Transportation Plan, which includes general transportation plans for Northern Dauphin County. The DCPC is also available to assist municipalities with land development and subdivision matters.

Don Shutt announced that Dauphin County will be sending out questionnaires about Three Mile Island, with reference to Emergency Management and the need to identify handicapped/bed-ridden individuals. Fallout shelters will also need to be identified.

Location For Next Meeting – The next meeting will be on July 17th, hosted by Washington Township.

Adjournment – Motion by Colby Snyder, seconded by Carole Wertz to adjourn the meeting at 8:00PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson
UDCOG Secretary/Treasurer