

UPPER DAUPHIN COUNCIL OF GOVERNMENTS  
REORGANIZATION MEETING MINUTES  
January 15, 2026

Solicitor Jack Kerwin called the meeting to order at the Wayne Township Municipal Building at 6:30PM. Attendees recited the Pledge of Allegiance.

Attendance:

Dennis Henninger	Elizabethville Borough	John Shetterly	Mifflin Township
Peggy Kahler	Elizabethville Borough	Colby Snyder	Millersburg Borough
Ken Bechtel	Halifax Township	Ann Jackson	Millersburg Borough
Robyn Loesch	Jefferson Township	Glenn Stoneroad	Washington Township
Alan Loesch	Jefferson Township	Jane Lahr	Wayne Township
Jordan Shetterly	Mifflin Township	Jack Kerwin	Solicitor

Seven municipalities were represented, which established a quorum.

Election of Officers – Solicitor Kerwin conducted the election of officers. Solicitor Kerwin called for nominations for President. Ann Jackson nominated Colby Snyder for President; John Shetterly seconded the motion. There were no other nominations. The motion carried and Colby Snyder was declared President. Solicitor Kerwin called for nominations for Vice President. Colby Snyder nominated Jordan Shetterly, seconded by Glenn Stonerad. There were no other nominations. The motion carried and Jordan Shetterly was declared Vice President. Solicitor Kwerwin called for nominations for Secretary/Treasurer. Ken Bechtel nominated Ann Jackson, seconded by Jane Lahr. There were no other nominations. The motion carried and Ann Jackson was declared Secretary/Treasurer. Solicitor Kerwin invited all officers to take their positions at the front of the room and turned the meeting over to President Snyder.

Approval of Minutes – Motion by Ken Bechtel, seconded by Peggy Kahler to approve the November 20, 2025 minutes as presented. Motion carried.

Treasurer's Report – Secretary Jackson reviewed the 2025 checkbook ledger with attendees. The December 31, 2025 balance is \$24,959.93. Motion by Dennis Henninger, seconded by Jane Lahr to approve the Treasurer's Report as presented. Motion carried.

Correspondence – Secretary Jackson read an email from Jerry Duke, Planning Coordinator with Tri-County Regional Planning Commission. Mr. Duke is requesting that municipalities promote a community survey to gather information on County planning priorities. He also is requesting participants for the plan advisory committee, which will help guide the development and oversight of the comprehensive plan. Anyone interested in serving is to contact Mr. Duke.

Public Comment – No comments.

New Business

Schedule for 2026 Meeting Dates – President Snyder set the following meeting dates:

- Thursday, April 16, 2026, 6:30PM
- Wednesday, July 15, 2026, 6:30PM
- Thursday, October 15, 2026, 6:30PM

Secretary Jackson will place the appropriate legal notice.

Establishing Dues Rates for 2026 – Secretary Jackson gave a six-year history of the rates. Members agreed to keep the 2025 rate of .18 per capita for 2026.

Appointment of Auditors for Year 2025 – President Snyder appointed Jane Lahr and Peggy Kahler to audit the 2025 financial records.

Cloud 5 Solutions, LLC Invoice – Secretary Jackson presented an invoice from Travis Enders for \$637 for 2026 website hosting and maintenance. Motion by Ken Bechtel, seconded by Jane Lahr to pay the invoice as presented. Motion carried.

#### Old Business

EMS Authority Set-Up Update – President Snyder reported that meetings have been held between COG representatives and those municipalities that haven't been involved with the EMS Authority process. He stated that there has been positive dialog and response at the meetings he attended. The Municipal Stakeholder Committee now has a resolution for each municipality, drafted by ROBB Consulting's solicitor. The resolution states the municipality's support for forming an authority but makes no commitment on their part. Resolutions are to be returned by the end of February. March will see the finalizing of the Articles of Incorporation and April is the goal for the public hearing.

ROBB Consulting, LLC Invoice – The \$744.38 invoice is for 2025 meeting attendance and mileage. President Snyder recommended payment by Upper Paxton Township, who will seek reimbursement from Dauphin County through the County Gaming Grant. There was no objection.

Discussion - Problems of Local Municipalities – Nothing reported.

#### Announcements

President Snyder thanked everyone who is actively involved in the EMS project and stated that Chris Dietz is still working on this project behind the scenes.

Location For Next Meeting – The next meeting will be hosted by Elizabethville Borough.

Adjournment – Motion by Peggy Kahler, seconded by Jane Lahr to adjourn the meeting at 7:20PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
UDCOG Secretary/Treasurer